

CAREERIZY

• RECRUITMENT SOFTWARE FOR CONSULTANCIES

Run Your Whole Agency. *One Place.*

Candidates, clients, job requisitions, a full hiring pipeline, video interviews, placement fees and GST invoices — CAREERIZY replaces the registers, folders and spreadsheets your recruitment consultancy runs on today.

15

MODULES IN ONE
WORKSPACE

7

STAGE RECRUITMENT
PIPELINE

0

MANUAL INVOICE TYPING
NEEDED

100%

YOUR DATA, PRIVATE &
SECURE

— THE OLD WAY

Registers, WhatsApp chats, and scattered folders.

A job seeker calls. You write their details in a register, collect their résumé on WhatsApp, then re-type it into a file. Your client asks where their shortlist stands and you go looking through three places to answer.

- ✗ The same details entered two or three times
- ✗ Résumés buried in chat threads
- ✗ No single answer to "where is my candidate?"
- ✗ Invoices typed by hand, one at a time
- ✗ A client rings for an update you cannot give
- ✗ Nobody can cover for you while you are away
- ✗ Two people ring the same candidate by mistake

— WITH CAREERIZY

One system, from first call to invoice paid.

Candidates apply through your own link. You match them to live requisitions, move them through the pipeline, schedule interviews, and raise the placement invoice — without leaving the workspace or re-typing anything.

- ✓ Candidates enter their own details
- ✓ AI reads the résumé and fills the profile
- ✓ Clients watch their shortlist in a private portal
- ✓ GST invoice raised the moment payment clears
- ✓ One search finds anyone in your database
- ✓ Reports show which roles and recruiters deliver
- ✓ Every change logged against the record

Every candidate you have ever met, *findable in seconds*

Full profiles with education, work history, documents and photos. Candidates fill their own details through your public link, the AI parser reads their résumé, and your review queue keeps anything unapproved out of the live database.



01 · CANDIDATE RECORDS

Complete Profiles

Contact, location, skills, expected salary, plus full education history, work experience, documents and photos — each as its own structured record, not a note in a file.

- Education and work history as separate rows
- Documents and photographs on the record
- Every status change kept for audit
- Blacklist someone to keep them off shortlists
- One record per person — no duplicates

ACTIVE · PLACED · BLACKLISTED



02 · PUBLIC APPLICATION LINK

They Fill It In, Not You

Share one link on WhatsApp or your website. Candidates enter their own details and upload their résumé. Regenerate the link any time to revoke old access.

- Opens in any phone browser
- Résumé uploaded with the form itself
- Regenerate the link to cut off old copies
- No account for the candidate to create
- Photographs and documents upload too

ONE LINK · YOUR BRANDING



03 · REVIEW QUEUE

Nothing Goes Live Until You Say

Public submissions land as Pending and stay invisible to your team until approved. Approve, reject in one pass. Verify documents to mark a candidate trusted.

- Pending entries hidden from your team
- Bulk-reject a batch in one action
- Verified badge once documents check out
- See who submitted, and exactly when
- Rejected entries never reach your database

APPROVE · REJECT · VERIFY



04 · AI RÉSUMÉ PARSER

Upload a CV. Get a Profile.

Drop in a PDF or scan and the parser reads it — name, contact, skills, qualifications, every job held — and fills the whole form for you to check. Scanned CVs handled by OCR.

- Reads PDF, Word and scanned CVs
- Fills contact, skills, education, experience
- You confirm every field before it saves
- Handles long, multi-page CVs
- Nothing is stored until you press save

GROWTH PLAN & ABOVE



05 · CUSTOM FIELDS & FILTERS

Built for Your Sector

Add the fields your niche needs — hospitality, IT, domestic help, healthcare, overseas. Your application link updates itself, and you choose which fields become search filters.

- Text, number, date and choice fields
- They appear on your application link
- Choose which ones become search filters
- Different fields for different kinds of role
- Change them later without losing data

FULLY CONFIGURABLE



06 · SEARCH & BULK IMPORT

Move Your Old Data In

Bring existing candidates across with bulk import, then find anyone instantly by name, skill, location, or any custom field you have defined.

- Bulk import from your existing sheet
- Search by name, phone, e-mail or skill
- Filter on any custom field you added
- Duplicates flagged during import
- Export a filtered list straight back out

IMPORT · SEARCH · FILTER

— EVERY CANDIDATE, ON ONE BOARD

01 Sourced	02 Screened	03 Submitted to Client	04 Interview	05 Offered	06 Joined	— Rejected
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Drag a candidate from stage to stage and every move is recorded — who moved them, when, and why. Reaching **Joined** raises the placement invoice for that client automatically.



07 · CLIENTS

A Workspace Per Company

Every client gets their own page — all their open roles, their shortlists, their interviews and their invoices in one view. Store signed agreements against the record.

- Every open role for that company
- Store signed agreements against the record
- E-mail a services proposal in your name
- Contact people and numbers per company
- Their placement invoices sit on the record

JOBS · DOCS · PROPOSALS



08 · JOB REQUISITIONS

Track Every Open Role

Log the role, skills, salary band, location, work mode and target date. See at a glance which roles are open, which are filled, and which are running late.

- Skills, salary band, work mode, target date
- Live count of candidates at each stage
- Flags roles running past their target date
- Assign a recruiter to each requisition
- Close the role the moment it is filled

OPEN · FILLED · OVERDUE



09 · SMART MATCHING

Who Fits This Role?

Open a requisition and CAREERIZY scores your whole database against it out of 100 — weighing skills, experience, location, salary and work mode

- Skills 40 · experience 20 · location 15
- Salary 10 · industry 8 · work mode 7
- Names the exact skills a candidate lacks
- Runs across your whole database at once
- Add the best matches straight to the pipeline

SCORED 0-100 · WITH REASONS



10 · CLIENT PORTAL

Let Clients See Progress

Give a client a private, password-protected link to their own hiring board. They review CVs, leave feedback and move candidates themselves — no account, no software, no phone calls.

- Own password, set and changed by you
- Client moves candidates between stages
- Every action written to a shared timeline
- They see only what you choose to share
- Switch the portal off whenever you want

PRIVATE LINK · PASSWORD SET BY YOU



11 · VIDEO INTERVIEWS

Schedule and Host In-App

Book the slot and a video room is created for you. Candidate and client join from a link — nothing to install, no account to make. Double-bookings are blocked before they happen.

- Video room created and expired for you
- Nothing to install for client or candidate
- Blocks a double-booked interviewer
- Interviewers invited by e-mail
- Reschedule and the joining link updates itself

VIDEO · PHONE · IN-PERSON



12 · PUBLIC CAREERS BOARD

Your Own Jobs Page

Publish any requisition to a careers page under your agency name. Job seekers browse and apply directly, and their application lands in the pipeline already attached to that role.

- One careers page per agency
- Publish or unpublish each role
- Applicants attach straight to that requisition
- Full description, salary band and location
- Share the page link anywhere you like

PUBLISH · SHARE · COLLECT

TASK	THE OLD WAY	WITH CAREERIZY
Adding a candidate	Write it down, then re-type it into a file	✓ They apply on your link; AI fills the profile
Shortlisting for a role	Read through CVs one by one	✓ Ranked 0–100 against the requisition
Updating a client	Phone calls and forwarded emails	✓ They watch it live in their own portal
Arranging interviews	Three-way calls to find a slot	✓ Booked in-app with the video room attached
Billing a placement	Type an invoice by hand, then chase it	✓ Raised on Joined; reminders sent for you
Knowing how you did	Count it up at month end	✓ Live funnel, per-recruiter and per-client

13 · PLACEMENT INVOICING

Bill the Client Automatically

A placement invoice is drafted the moment a candidate joins. Send it, record the UTR, cash or cheque against it, and fire a reminder — every step kept on a timeline you can show the client.

- Drafted the moment a candidate joins
- Record UTR, cash or cheque against it
- Send a reminder in one click
- Drafted first — nothing sends without you
- Full history of every reminder sent
- Overdue invoices flagged on the client page

14 · CANDIDATE FEES

Know Who Owes What

Track each candidate's service fee as Paid, Unpaid or Waived. Send a payment link, or record cash and UPI received offline. Not a fee-charging agency? Switch it off entirely.

- Paid · Unpaid · Waived on every record
- Online payment link per candidate
- Cash and UPI received offline recorded too
- Waive a fee in a single click
- Receipt issued against every payment
- Fee status shows on the candidate record
- Registration fee set once, applied to all

15 · GST INVOICES

Compliant, Without Typing

A proper GST invoice is generated the moment payment clears — correct sequential numbering, your agency details on it, downloadable any time.

- Sequential numbering maintained for you
- Your GSTIN and address printed on it
- PDF download any time, for any month
- Same for candidate and client invoices
- Numbering never breaks or repeats
- Ready to hand to your accountant as-is
- Stored against the payment, never re-typed

16 · REPORTS

See What Is Working

A live pipeline funnel, placements per recruiter, and open roles per client — over any date range you choose. Export the underlying data to Excel or PDF.

- Funnel across all seven pipeline stages
- Placements per recruiter and per client
- Export the numbers to Excel or PDF
- Choose any date range you like
- Counts update as the pipeline moves

17 · EMAIL CAMPAIGNS

Reach Your Database

Mail a filtered set of candidates about a new opening, reuse a campaign by duplicating it, and see who actually opened it.

- Send to a filtered set of candidates
- Duplicate a past campaign to reuse it
- See who opened, per recipient
- Personalise with the candidate's name
- Failed sends reported back to you
- Bounces kept against the candidate record

18 · TEAM & ACCESS CONTROL

Staff See Only Their Part

Admins, Managers and Staff, with the owner deciding exactly which permissions each role gets. Suspend a leaver and they are signed out mid-session.

- Admin · Manager · Staff, with reporting lines
- Owner sets each role's permissions
- Suspend a leaver and they sign out at once
- Managers see their own team's work
- Reset a team member's password yourself

“Place more people. Do less paperwork.”

ALSO INCLUDED · ENCRYPTED DATA BACKUP & RESTORE · PAYOUT SETTINGS · IN-APP USER MANUAL

Simple pricing. Instant activation.



PLAN	Starter	Growth	Standard Plus MOST POPULAR	Professional	Business	Enterprise
PER MONTH	₹4**	₹9**	₹1,***	₹1,***	₹3,***	₹3,***
CANDIDATE PROFILES	300	1,000	2,500	3,000	8,000	10,000
AI RÉSUMÉ PARSER	—	✓	✓	✓	✓	✓
FULL ATS & CLIENT PORTAL	✓	✓	✓	✓	✓	✓
CUSTOM FIELDS & FILTERS	✓	✓	✓	✓	✓	✓
SUPPORT	Email	Priority email	Phone & email	Phone & email	Phone & email	Dedicated manager
SLA GUARANTEE	—	—	—	—	—	✓
Monthly Pay as you go · cancel any time,taxes extra as applicable		6 Months — save 10% From ₹2,694 for Starter,taxes extra as applicable		Annual — save 20% From ₹4,790 for Starter,taxes extra as applicable		

— GET IN TOUCH

Ready to simplify your *consultancy*?



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Billing that handles *itself*.

- All prices shown exclude 18% GST
- Pay online — UPI, card, or net banking
- Cash and bank transfers recorded manually
- GST invoice auto-generated on every payment
- Download invoices any time from your account
- Upgrades apply instantly on payment
- Encrypted backup of your data, whenever you want it
- Half-yearly and annual billing save 10% and 20%
- Promo codes applied at checkout when you run offers
- Every invoice carries your agency name and GSTIN

